OUM

Review Results

<Company Long Name>

<Subject>

1. When this template is completed, delete all the yellow notes as follows:  
     
   1. With your document open, open the Find and Replace window.  
   2. Expand the Find and Replace window using the More>> button.  
   3. Place the cursor in the Find what: field.  
   4. Choose Format > Style.  
   5. When the Find Style box opens, scroll through the list and select Note and click OK.  
   6. Leave the Replace with: field blank.  
   7. Select Replace, Replace All or Find Next to remove the yellow notes.  
   8. Repeat using the Note Wide style if there are any landscape sections that contain wide yellow notes.
2. Please refer to the OUM Template User’s Guide for detailed instructions for working with OUM templates.

Author: <Author>

Creation Date:

Last Updated: June 26, 2014

Document Ref: <Document Reference Number>

Version: DRAFT 1A

1. **Title, Subject, Last Updated Date, Reference Number**, **and** **Version** are marked by a Word Bookmark so that they can be easily reproduced in the header and footer of documents. When you change any of these values, be careful not to accidentally delete the bookmark. **You can make bookmarks visible by selecting the Office Button>Word Options>Advanced> and checking the Show bookmarks option in the Show document content region.**

**Approvals:**

|  |  |
| --- | --- |
| <Approver 1> |  |
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1. To add additional approval lines, press [Tab] from the last cell in the table above.

oracle.gif

1. You can delete any elements of this cover page that you do not need for your document.

# Document Control

## Change Record

4

| Date | Author | Version | Change Reference |
| --- | --- | --- | --- |
|  | <Author> | Draft 1a | No Previous Document |
|  |  |  |  |
|  |  |  |  |
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## Reviewers

| Name | Position |
| --- | --- |
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1. To update the table of contents, put the cursor anywhere in the table and press [F9]. To change the number of levels displayed, select the menu option Insert‑>Index and Tables, make sure the Table of Contents tab is active, and change the Number of Levels to a new value.

# Introduction

## Scope and Purpose

This document records the review and comments and change requests that were raised during review of the Analysis Model.

## How to Review

In order to properly review the work product, please refer to OUM Review Guidelines.

# Review Comments List

Alternatively, this information might be recorded in a tracking tool. If the tool can generate reports, include a report after this heading.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Item Under Review: Analysis Model**  **Version: Review Date:** | | | | | Author: | |
| **Reviewers Names OR Associated Review Leader Form Reference: \_\_\_/\_\_\_ RLF/ \_\_\_** | | | | | | |
| **Outcome:** (Circle One)  **ACCEPTED** (Once comments have been actioned) **NOT ACCEPTED** (Wish to re-review once comments have   been actioned) | | | | | | |
| **No** | **Reference** | **Comment** | **Cat** | **Pt** | **ACTION** | **CL** |
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|  |  |  |  |  |  |  |
| Categories (Cat): MA - MAJOR MI - MINOR I - INFORMATION O - OBSERVATION  Problem Types (Pt): M - MISSING W - WRONG E - EXTRA/SUPERFLUOUS  CL - CLEARED (or tick) | | | | | | |

# 

# Walkthrough Records

1. If a Design tool or defect tracking tool report is available to present the decisions and open issues, insert the report after this page.

# Change Requests

The following change requests have been recorded against the top-level requirements baseline.

1. You can leave blank cells for each requirement that has not been changed. Keep the same identifiers as were used in RD.045.

|  |  |  |  |
| --- | --- | --- | --- |
| **ID** | **Changed Requirement** | **New Priority** | **Objective ID\*** |
| 01 |  | Must |  |
| 02 |  | Must |  |
| 03 |  | Must |  |
| 04 |  | Should |  |
| 05 |  | Should |  |
| 06 |  | Should |  |
| 07 |  | Should |  |
| 08 |  | Should |  |
| 09 |  | Could |  |
| 10 |  | Could |  |
| 11 |  | Could |  |
| 12 |  | Could |  |
| 13 |  | Could |  |
| 14 |  | Could |  |
| 15 |  | Could |  |
| 16 |  | Could |  |
| 17 |  | Could |  |
| 18 |  | Could |  |
| 19 |  | Won’t |  |
| 20 |  | Won’t |  |

\* B = business objective, S = system objective.

# Open and Closed Issues

1. Add open issues that you identify while writing or reviewing this document to the open issues section. As you resolve issues, move them to the closed issues section and keep the issue ID the same. Include an explanation of the resolution.  
     
   When this work product is complete, any open issues should be transferred to the project- or process-level Issue Log (Manage focus area) and managed using a project level Issue Form (Manage focus area). In addition, the open items should remain in the open issues section of this work product, but flagged in the resolution column as being transferred.

## Open Issues

| ID | Issue | Resolution | Responsibility | Target Date | Impact Date |
| --- | --- | --- | --- | --- | --- |
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## Closed Issues

| ID | Issue | Resolution | Responsibility | Target Date | Impact Date |
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